



Job Title:	Automotive Dismantler	Job Category:	N/A
Department/Group:	Parts	Job Code/Req.#:	AD – 3
Location:	Bridgewater, MA	Travel Required:	No
Level/Salary Range:	Based on experience	Position Type:	Full Time
HR Contact:	Sean Medeiros	Date posted:	May 19, 2017
Will Train Applicant(s):	Yes	Posting Expires:	N/A
Primary Objective:	Perform job duties as required.		
Primary Responsibility:	See roles and responsibilities below.		

Applications Accepted By:

<p>FAX OR E-MAIL:</p> <p>508-697-1019 or sean@chuckranautopartsinc.com</p> <p>Subject Line: Automotive Dismantler</p> <p>Attention: Sean Re: AD -3</p>	<p>MAIL:</p> <p>Sean Medeiros Chuckran Auto Parts, Inc. 1775 Old Plymouth Street Bridgewater, MA 2324</p>
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Job Description

FOUNDED IN 1949 BY THE LATE RICHARD A. CHUCKRAN, CHUCKRAN AUTO PARTS, INC. IS CURRENTLY OPERATED BY SECOND AND THIRD GENERATION FAMILY MEMBERS: SON ALAN CHUCKRAN AND GRANDSON ANDREW CHUCKRAN. THE BUSINESS HAS GROWN FROM A SMALL PARTS YARD TO ONE OF NEW ENGLAND’S LARGEST COMPLETE RECYCLING FACILITIES. OUR BUSINESS HANDLES IN EXCESS OF 25,000 AUTOS, LIGHT TRUCKS, AND HEAVY DUTY TRUCKS ANNUALLY. OUR BUSINESS HAS PROUDLY SERVED THE NEW ENGLAND AREA FOR OVER 60 YEARS AND WE LOOK FORWARD TO CONTINUING THIS SERVICE FOR MANY YEARS TO COME.

ROLE AND RESPONSIBILITIES

- Dismantling vehicles
- Testing mechanical components
- Tagging parts for shipping
- Cutting vehicles with saws

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- High school diploma or equivalent experience
- Tools Required (see attached “Tools Required” list)
- Must be able to read spreadsheet for required parts to be pulled
- Experience with and knowledge of automobiles and parts is preferred
- Forklift experience preferred
- Hands-on position & must be able to lift up to 100 pounds
- Motivated and fast paced personality
- Ability to multi-task, a good decision maker, and goal oriented
- Must be dependable with excellent attendance history

TOOLS REQUIRED

1. SAWZALL
 2. RECESSED TORX SOCKETS + REGULAR TORX
 3. ELECTRICAL CORD
 4. CUT OFF TOOL
 5. 5.5, 7, 8 - 24MM 3/8 DRIVE SOCKETS (SHOULD HAVE 1 SET DEEPS)
 6. 10 - 24MM 1/2 DRIVE SOCKETS (SHOULD HAVE 1 SET DEEPS)
 7. 3", 6", & 11" EXTENSIONS BOTH 1/2 & 3/8 DRIVE
 8. 1/4, 3/8, & 1/2 DRIVE SWIVELS OR SWIVEL SOCKETS
 9. 3/8 ALLEN SOCKET OR WRENCH FOR GM CALIPERS
 10. 27 & T30 TORX
 11. 5/8 & 13/16 SPARK PLUG SOCKETS
 12. 1/2 TO 3/8 REDUCER
 13. 1 LARGE (3 FOOT) PRY BAR
 14. 1/2 DRIVE IMPACT (W/APPROX 500 PSI & 100 BLOWS PER MINUTE)
 15. 8MM - 24MM WRENCHES OPEN END / BOX END
 16. 2 CURVED JAW VISE GRIPS
 17. 3FT BREAKER BAR
 18. 5/16 TO 1" WRENCHES
 19. 1/4, 3/8, 1/2" RATCHETS
 20. 29, 30, 32, 34, & 36MM AXEL SOCKETS
 21. AIR HAMMER W/BITS (PUNCH, CHISEL, PANEL RIPPER)
 22. 4LBS. HAMMER
 23. WIRE BRUSH
 24. POWER STEERING PULLEY PULLER
 25. LONG & SHORT NEEDLE NOSE
 26. BRAKE BLOCK FOR COLLAPSING PISTONS
 27. FUEL LINE REMOVERS
 28. UTILITY KNIFE
 29. WINDSHIELD REMOVER TOOL
 30. LARGE, MEDIUM & SMALL CHANNEL LOCKS
 31. 14" BOLT CUTTERS
 32. LONG HANDLE SIDE CUTTERS (DYKES)
 33. PICKS
 34. FLASHLIGHT (VERY IMPORTANT FOR NIGHT SHIFTS)
 35. SCREW DRIVERS (PHILLIPS & FLAT HEADS)
 36. JUMPER CABLES
 37. SAFETY GLASSES
 38. HEARING PROTECTION
 39. 3/8 AIR RATCHET
 40. TAPE MEASURE
 41. *** STANDARD TOOLS ARE RARELY USED, CONCENTRATE ON METRIC TOOLS FIRST ***
 42. 4' CHAIN W/CLEVIS
 43. RATCHET WRENCHES 8MM-19MM
 44. AIR HOSE WITH ATTACHMENTS, 1 MALE SIDE AND 1 AIR COUPLER
- * HARBER FREIGHT CARRIES TOOLS AT A MUCH LOWER PRICE*



Reviewed By:	Sean Medeiros	Date:	May 18, 2017
Approved By:	Andrew Chuckran	Date:	May 18, 2017
Last Updated By:	Sean Medeiros	Date/Time:	05/15/17 1:30PM

Parts Puller Job Duties

- A. Get order forms from parts office
- B. Visually inspect 100% of all parts for quality before removal
- C. Wipe down the part with water/windex and a rag to get a better visual on the part
- D. If the part is questionable immediately consult Bob Jean
- E. If a question as to part quality still exists consult parts salespeople and the customer if necessary. Pictures of the part may aid in reaching a quick decision. Ultimately the customer should decide what is acceptable.
- F. If the 1st part is determined to be bad then move on to an alternate part
- G. If part is bad or missing write it on the work order and give it to the salesperson for update
- H. Pull good part and mark it with the stock number and puller's initials
- I. Stage parts in designated area
- J. Turn in paper work then get tags and new order forms
- K. Tag parts for shipping
- L. Reattach parts to the car you don't need or put it inside the car to prevent damaging the part. If the part doesn't fit inside the car then tag and inventory it
- M. If you remove wheels from a car replace those with steel wheels to prevent damage to bumpers, etc.

If you remove a hood then use plastic to cover parts in the engine compartment that should not be exposed to the elements